



CITY OF SNOHOMISH

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NOTICE OF REGULAR MEETING

PARKS AND RECREATION BOARD

At Snohomish City Hall
Conference Room
116 Union Avenue

WEDNESDAY
January 25, 2012
7:00 p.m.

AGENDA

- 7:00 1. **CALL TO ORDER** – Roll Call
- 7:05 2. **ELECT** Chair for 2012
- 7:10 3. **APPROVE** the minutes of the November 30, 2011 regular meeting
- 7:15 4. **CITIZEN COMMENTS** on items not on the agenda
- 7:25 5. **DISCUSSION ITEM** – Shoreline Master Program Update
- 7:50 6. **OTHER BUSINESS/INFORMATION ITEMS** – Pilchuck Refuge Update
- 8:00 7. **ADJOURN**

NEXT MEETING: The next regular meeting is scheduled for Wednesday, February 22, 2012, at 7 p.m. in the Snohomish City Hall Conference Room, 116 Union Avenue.

Meeting Guidelines

The Snohomish Parks Board always welcomes the professional and respectful comments from members of the community.

- ◆ Meetings end at 9:00 p.m. unless a majority moves to continue.
- ◆ Citizen comments are limited to three minutes.
- ◆ Each Agenda will have time allocations for each item.
- ◆ Agenda items will be discussed in the following format: Staff Presentations, Citizen Comments, Board deliberation, and action.
- ◆ All Agendas will include the annual Calendar.
- ◆ Agendas will be emailed to Boardmembers.

Parks and Recreation Board Meeting Calendar – 2012

Month	Agenda Topics
January	a. Shoreline Master Plan Update b. Pilchuck Refuge Update
February	a. Joint Meeting with Snohomish Parks Foundation b. City's Needs for Parks (list) c. Mural Presentation
April	Pilchuck Refuge
June	a. Centennial Trail Next Steps b. Carnegie Update c. Bicycle Advisory Committee Update
August (Park/Trail Walk)	2013 CIP
October	
Nov/Dec	a. 2012 Park Report b. 2013 Work Calendar

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City of Snohomish Parks and Recreation Board Meeting Minutes November 30, 2011

Board Members Present

Chris Harper
John First
Lya Badgley
Steve Ooton

Staff Present

Ann Stanton, Project Manager
Katie Hoole, Office Assistant II
Mike Johnson, Parks, Facilities, & Fleet Services Manager and
Interim Public Works Operations Manager

Board Members Absent

Lea Anne Burke

Others Present

Ed Poquette
Don Kusler

1. CALL TO ORDER – Roll Call

Chairman First called the meeting to order at 7:04 p.m. in the Snohomish City Hall conference room.

2. APPROVE the minutes of the October 26, 2011 regular meeting

The October 26, 2011 minutes were approved as written.

3. CITIZEN COMMENTS on items not on the agenda

Mr. Kusler said the Bicycle Advisory Committee would meet on the 12th and have something to report at the next Parks Board meeting.

4. DISCUSSION ITEMS

a. Vision Statements

Mr. First said this topic was on the agenda all year, and he didn't know how to move forward with it. He wanted the focus on parks to cover the whole range of what they were for: plants, animals, quiet space, etc.

Ms. Badgley asked if he thought the Board needed to revisit the various mission and vision statements, and Mr. First asked staff where those were.

Ms. Stanton said they were in several different places; the park-related text had already been pulled from them and were included in several agendas this year. Staff didn't think it was necessary to send them out again. The texts included animals and ecological benefits, clean air and water, and all of the values and benefits of parks. She thought it sounded like Mr. First wanted to market or publicize the vision and mission statements a little more than they had been.

Mr. First asked what was on the City's website under parks, and Ms. Stanton said the Park Long-Range Plan was there. A lot of the vision statement was in that document; more could be found in the Comprehensive Plan.

Mr. First asked when the Park Long-Range Plan would be revisited, and Ms. Stanton said the recommendation in the plan was to revisit it every five years. It was coming up on five.

Ms. Badgley reminded the Board that the City's Strategic Plan, *Imagine Snohomish*, was worked on by many different groups in the community, and Ms. Stanton said she had teased the park information out of that for the previous agendas as well.

Ms. Badgley said the Foundation just revisited the City's vision and mission statements, looking for places where parks or the Foundation were mentioned. The goal was to confirm that

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the groups were working well together, and the Foundation found a number of places where that was happening. She thought City documents did a good job of promoting parks at this time, but based on her experience, many people didn't know where the parks were or what amenities were available, and they asked why the City didn't promote parks more. She wondered if that was even the City's job; maybe it was the job of the members of the Parks Foundation and the Parks Board.

Mr. Harper said Parks were listed pretty far down on the City's webpage. To promote them a bit more, the link could be higher on that list.

Mr. Johnson said with the way the website was right now, it was very difficult to move things around, but the City was in the process of looking for a new site; Mr. Harper thought if they didn't start squeaking now, parks would still be low on the new site.

Ms. Stanton and Mr. Johnson thought it was a good idea, and Ms. Badgley confirmed that staff took note of the Board's recommendation for a larger parks presence on the City webpage.

Mr. First said that was a good start. He didn't think there was an internal problem with the way the City or the Board envisioned things. He just wanted to make sure no one had tunnel vision in the way they looked at parks.

Ms. Stanton thanked the Parks Foundation for their Farmers Market outreach; it was filling a niche.

b. 2011 Park Report

Mr. Johnson said at this point every year, staff reviewed what was accomplished and never realized how much had been done until they started writing it down. Even though there was a recession, the budget was tight, and staff didn't have the capital projects they wanted to, a lot was still getting done.

Ms. Badgley said he and his staff should pat themselves on the back for their great work.

Mr. Johnson said accomplishments this year included opening all City parks to dogs; the new Centennial Trail; planting events; rain gardens; and ecological enhancement discussions. Reservation fees were implemented; staff assisted with community outreach at the Farmers Market; the Parks Foundation worked on memoriam benches and furnishings; and the Ferguson Park floating dock was removed—staff would install a new dock in 2012. On the facilities side, the police department lighting and the shop insulation project were completed.

Mr. Johnson said 2011 brought banners downtown, which were a lot easier to take care of and used fewer resources than the flower baskets. HDS had about 20 baskets this year and took care of them all. Also, the Pilchuck Park playground move was completed; it was started last year, and earlier this year, staff finished it and added the retaining wall and ADA requirements.

Other accomplishments this year were the land use designation for parks; the land availability analysis for property acquisition; and the new CSO project trail which went from First Street around the wastewater treatment plant lagoon.

Not including some miscellaneous activities during the year, volunteer events had close to 2000 hours: there was the March 26 Spring Clean Up; National Day of Service; Morgantown neighborhood volunteer block watch; as well as the February Pepsi Refresh Grant Riverfront Trail replanting and a July weed-pulling party in the same area. There was also a huge Carefest event again this year; two Eagle Scout projects; the September 11th clean up; and the Claytown Kiwanis annual clean up. Miscellaneous adopt-a-park and volunteer match opportunities came up throughout the year as well. The bat box project resulted in eight bat boxes in the parks.

Mr. First noted that "cutting grass" wasn't listed; Mr. Johnson said it was included under ongoing maintenance, although staff hoped grass cutting would be reduced due to a new type of grass they would be using. Staff was replanting in certain areas to help reduce the need for mowing, as staffing levels continued to be reduced. Last year, there was a temp and a half for the season, but this year there were no temps at all. With the Centennial Trail addition, the new trail around the wastewater lagoon, and some of the other things going on, there was more work to do and less staff available to do it. Staff stepped it up and got it done, and all the volunteer

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work helped out. Parks Board was doing everything they're supposed to do, keeping parks in everyone's faces and trying to get the word out. The Farmers Market outreach will happen again in 2012, so if anyone wanted to have some fun, they put some time in at the Market.

Ms. Badgley said the Farmers Market outreach was shared between the Foundation and the City, and worked fairly well.

Mr. Johnson added that the location of the Farmers Market would change in 2012 due to the Carnegie construction; it would be on Glen and Union.

Ms. Stanton added that what Mr. Johnson hadn't said in the "All-City event, prep and set up," part of his written report was that there were many events that required a lot of preparation and set up. Staff always stepped up to help, and they were always in a good mood about it. They were also creative and reliable, and it was very much appreciated by the rest of the City.

c. 2012 Work Calendar

Mr. First noted that in 2012, the Board might not have anything to do. He asked if there were any topics from this year that needed to be moved to 2012 and Mr. Johnson said ADA had been moved a few times.

Mr. First asked if they needed to revisit land acquisition next year, and Ms. Stanton said there would probably be news on land acquisition and the Carnegie seismic, Centennial Trail, and Blackmans Lake items, but she didn't know the schedule today.

Mr. First thought the Board should talk about what they could do to get more done at the Centennial Trail, like the plaza; Ms. Stanton agreed there were some unfunded big ticket items.

Mr. First said they had to talk about bike racks again in the next month or two.

Mr. Johnson said there was also at least one playground needing replacement—Claytown. It was reaching the point where it was going to have to be replaced or removed.

Ms. Badgley said the Foundation did a big push a year ago trying to find someone amongst the service organizations to take on Claytown, but no one seemed to be ready.

Mr. Ooton said it would cost a lot of money and nonprofits were all aching because many of their resources had gone away; people just didn't have money to give to them.

Mr. Johnson thought there should be some banks out there looking to upgrade their image in the community; Mr. Ooton said at least a couple of banks had been through so many changes that they still hadn't figured out what they were doing. Everyone with available funding had criteria and priorities that they visited in various ways. With the banks that changed ownership, the people now running them didn't know what some of those priorities were going to be yet.

Ms. Badgley said Mr. Ooton had recently gone to some of the banks on behalf of the Foundation, so he was up to speed on the money issue.

Ms. Badgley said it might be a good idea for the Foundation and City to discuss targeted fundraising in early 2012—where the City's biggest needs were—because the Foundation would be creating their to-do list for 2012.

Ms. Stanton said the Claytown play structure was a serious immediate need with a very short timeline. She didn't think they needed to look any further to find a worthwhile project. It was about a \$30,000 purchase.

Ms. Badgley said she didn't think they could find a donor for that. What the Foundation had been successful with were the smaller-ticket items.

Ms. Stanton said it could be broken into pieces: the climbing piece, the swing set, etc. That one item would be incredibly valuable to the City.

Mr. Ooton said they may need to brainstorm how to break it up and how it could be marketed to the greater community.

Ms. Badgley said Claytown has been on their to-do list for about six years, and Mr. Johnson remembered that at one point, there was supposed to be funding but it was pulled.

Mr. First asked if there was any way to capture the reservation fees.

Ms. Stanton said she didn't think so, and Mr. Johnson said they could ask.

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Ms. Hoole thought this had been brought up during the original discussion of the fees, and since the fees went into the General Fund, there was no way to specifically dedicate the money to parks. The people who facilitated the reservations were paid out of the General Fund.

Ms. Badgley added that there would need to be a Parks Fund.

Mr. First said that didn't mean it couldn't happen, and Mr. Harper said they could push the Council to change where that money went.

Ms. Stanton explained that if the Board wanted a dedicated funding source, it would have to be like the Transportation Benefit District—a Park Benefit District—with a percentage of sales tax, or a fee on Real Estate Excise Tax. That would be where to put the energy; \$5,000 a year was not going to make a difference.

Ms. Badgley suggested having a joint meeting between the Foundation and the Parks Board, and Ms. Stanton said that could happen early in the year.

Mr. First asked Ms. Badgley to let him know when the Foundation would meet with staff, and Ms. Badgley said that meeting would be in January.

Ms. Stanton asked if the staff/Foundation meeting would be with Tim Heydon and Larry Bauman, and Ms. Badgley said she was thinking more of Ms. Stanton and Mr. Johnson, not directors. It would be to identify any particular needs other than Claytown.

Mr. First commented that somewhere in that mix should be figuring out how to better promote parks, and Ms. Stanton labeled it “marketing.”

Mr. Harper said next year, the Board should do the August walk again, and Ms. Badgley said that was a good idea; the first year she was on Council serving as liaison to the Parks Board, they used to meet every month in a different park during the warm weather.

Mr. Johnson asked if there would be any discussion about the future of the Hal Moe Pool site, and Ms. Stanton said the School District had not yet decided their next steps, and they were not in a hurry. Mr. Bauman was in contact with Dr. Mester, and Ms. Stanton thought she would hear when something had changed. The same would apply to the excursion rail.

Ms. Stanton said they could schedule the ADA discussion in February.

Mr. Ooton said he always thought of ADA as a muddy topic, because there were so many “ifs,” and Ms. Stanton said it was an ever-changing target.

Mr. Johnson asked how the Board wanted to format the discussion. Did they want to know what had been done recently, where we were, and what we needed to do, or just the needs? He didn't remember how this topic got on the calendar.

Ms. Hoole said the Board had previously added it to the work calendar.

Ms. Badgley asked why they were continuing to carry it on, and Mr. Harper said it was because they had never discussed it.

Mr. Johnson explained that there used to be a budget for ADA upgrades, but it was taken away, so there wasn't any funding at this point. Maybe it had been on the calendar to discuss which areas needed to be addressed first, but he wasn't sure.

Mr. Ooton said it had been a long time since he looked at the rules, but money being spent by the organization was one of the things that triggered the requirements, and Mr. Johnson said it was like what happened when paving streets—ADA upgrades had to be done at the same time—and if you updated your park, you had to upgrade to ADA standards too.

Ms. Badgley suggested taking it off the calendar until it was a viable topic again.

Ms. Hoole confirmed with Ms. Stanton that staff and the Parks Foundation would meet in January, and the joint meeting with the Parks Board and Foundation would be in February.

Ms. Stanton said the Carnegie Seismic Upgrade didn't really have anything for the Parks Board to weigh in and advise the City on, and wouldn't really need public meetings or questions for advice, so that would be an update. In August they would have the draft CIP for 2013 and the Park Walk that Mr. Harper added.

Ms. Stanton said Parks Board energy may be the most valuable in going out and finding new ways to build parks and better maintain the ones we had. Even the Blackmans Lake outlet control structure was more of an update; there wasn't a lot of advice needed on that.

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Ms. Badgley said it was difficult. If there was no money to spend, as an advisory board, there wasn't a whole lot for them to do.

Ms. Stanton said it the Pilchuck Refuge was one place where there would be a lot of discussion, but it would not be up and running at the beginning of the year. It might be a good topic for April.

Ms. Hoole said one thing for the Board to keep in mind was that they didn't need to meet every month if there wasn't enough on the agenda. The Planning Commission would be meeting on an as-needed basis in 2012. If there were months where the Board only had one topic to discuss, it might make sense to skip a meeting and do several topics at once instead.

Ms. Stanton added that the next steps for the Centennial Trail would be in June, right after the park dedication in May, so right now, it was looking like they had a meeting every other month: February-joint meeting with the Foundation; April-the Pilchuck Refuge; June-Centennial Trail next steps; August-CIP and park walk.

Ms. Badgley asked where they were with park furnishings and bike racks, and Mr. Johnson said he thought the only thing left was to plan where the furnishings were needed.

Mr. First said they also needed to adopt the design.

Mr. Johnson asked if the bike rack design was the last piece to be adopted.

Ms. Badgley said they needed to finalize that, but it wasn't really the Parks Board's decision; Ms. Stanton said they already accepted the inverted U, and then one or more of Phil Baldwin's if they want to go with that. As far as City staff, the City Attorney had to be involved, and probably the insurance and the City Manager. Those piece hadn't been pulled together yet.

Ms. Hoole asked if they needed to involve the DRB because it was public property, and Ms. Stanton said in the past, DRB was involved if it was anything that required a building permit and anything that affected the outside of a building, not for furnishings. She would look into it.

Ms. Badgley said a decision needed to be finalized with regard to the design proposals that Phil submitted. It had been two months.

Ms. Stanton said they were all beautiful, but the Victorian design had the most support and the fewest concerns about it as far as potential hazards.

Mr. Ooton said they needed to know what their priorities were, and what they wanted to do if there was money. They could generate a list of what was needed by priority and amount.

Ms. Stanton said it would be very useful for the Board to weigh in on a list of City needs. They could do that in February.

Mr. First said it would be good if staff could provide dollar amounts, and Ms. Badgley said a huge problem in fundraising for the Foundation was not knowing the final costs of things.

Ms. Stanton said they had to be very careful, because this could easily end up being a re-do of the Parks Long Range Plan. Basically, her list would be the Plan; it had priorities and years and funding, but there was more to it than just the Plan, which was how to meet the needs of growth. Benches, picnic tables, and bike racks were needed, so that would be another list.

Mr. Johnson said that would go with the list of potential locations for the memorial and donation items.

Ms. Stanton said her wish was to buy every property on Blackmans Lake; that wasn't needed to serve growth, so it wasn't in the 20-year plan.

Mr. First said that since there was no growth, and they were not dealing with growth issues, he thought they would be best-served by looking at the City's immediate needs.

Mr. Harper asked if the Board was meeting in June, and Ms. Stanton said the current proposal was to meet in June to talk about the next steps of the Centennial Trail. There should also be an update on the Carnegie.

Mr. Harper mentioned having the Bicycle Advisory Committee come back in June because cycling started to ramp up about that time, and Ms. Hoole remembered that the Committee was going to bring their application proposal to the Parks Board in January so that needed to be added to the calendar.

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Ms. Stanton said Mr. Harper's idea was very good, and maybe they could get some clarity on the bike racks in January. She confirmed that any of Phil Baldwin's three concepts would be acceptable, design-wise, to the Board.

Ms. Stanton said that made the meeting schedule every other month, and they could add onto it if something came up; Ms. Hoole restated that the meeting schedule would be the even months, plus January, for the Bicycle Advisory Committee application update.

5. OTHER BUSINESS/INFORMATION ITEMS

a. Centennial Trail

Mr. Ooton asked when the major part of the Centennial Trail would be completed, and Ms. Stanton said the last of the seeding and striping would occur in April, and everything else should be done by then. Mr. Ooton said it was really coming along and looked like a trail now.

Mr. Harper commented that people were using it; Ms. Badgley said she used it this evening, and Mr. Johnson added that the parking area at the Senior Center looked really nice.

Ms. Stanton said Strider Construction installed all the asphalt and almost all the concrete. The next step was paint striping, which couldn't be done until the pavement dried, so they asked for a winter suspension. The City agreed to give it to them with the understanding that they had to maintain the site, keep it secure, and repair any damage. There would be a meeting on Friday to talk about final preparation, and one of her concerns was that they install a way to preclude or exclude vehicles from driving on the trail. That was the City's one real exposure to damage.

Mr. First asked what they were striping and Ms. Stanton said they were striping the stop bars on the trail, the bikes ahead signs on the asphalt, the parking lot at the Senior Center, and the crosswalks. After that, there was signage, bollards, the arbor just north of Second Street, and railings along quite a bit of the trail. The wooden elements were on order now and should arrive in a week or two, but with Christmas, it wouldn't be until January that the work would be seen.

Ms. Badgley said she worried about the edges of the trail that were rough asphalt, with people stepping on and crumbling them, and Ms. Stanton said the area should have two foot compacted gravel shoulders on each side. If there were any missing spots, she'd like to know.

Ms. Badgley asked when the cedars would be replanted; Ms. Stanton said it wasn't part of Strider's work. It might be February, but it might even be next fall. It depended on when the seeding was done; staff may have to let Strider plant the site and move the cedars in after that.

Mr. Harper asked about the big dirt mound at Pine and Maple and Ms. Stanton said it would be grass with a big tree on it. They had a lot of soil amendments to add to it. It hadn't been approved it for the next phase yet.

Mr. Ooton asked if the rail fencing would be the same as what was at the Sno-Isle library.

Ms. Stanton said it would be about two feet high, single-rail, with openings. On the streets where we didn't want people cutting across the trail, it would be continuous to help separate the park from the traffic.

Ms. Badgley asked Ms. Stanton if there were ideas for placement of the donation benches and what the installation time frame would be so she could inform the donors.

Ms. Stanton suggested May or June, which would allow the time needed for the grass to grow, and the trail would be open. Staff could stake a couple places where there might be a need and walk the site with Ms. Badgley or the donor, who could select a spot.

Mr. First asked if bench locations were in the Master Plan; Ms. Stanton said no, and Mr. Johnson said they were talking earlier about finding and pinpointing the bench locations.

Ms. Stanton said staff could work on it, if Ms. Badgley wanted to know sooner than May or June where the benches would go. It hadn't been on the top of the list.

Ms. Badgley thought they needed to know before May. Staff would order the benches, and they would arrive in six weeks or so. If there weren't any definite locations, she could go back to the donors and ask if they had a preference, but she thought staff should work that out.

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Ms. Stanton said she would prefer that she and Mr. Johnson identify some options.

Mr. First asked if Ms. Stanton was thinking the benches wouldn't go in until after the seeding was done, and Ms. Stanton said she was coming from the perspective of the contractor having control of the site. The contractor probably wouldn't refuse the City if staff wanted to install benches, but it would make their job more difficult. They had to rip the soil, amend it, rotor-till, and they would have to work around the benches. They went out of their way to accommodate the volunteer planting event for the rain garden, so she would be surprised if they had a problem with this. She would bring it up at their meeting on Friday.

Mr. Johnson said when installing the benches, they will want to make sure to do it in a way that included an ADA accessible spot to the side, like a concrete pad.

Ms. Stanton asked Mr. Johnson when he could accommodate this work, and he said it would be before May and June, which were staff's craziest, busiest months. Even April was busy because it was raining and everything was growing.

Ms. Stanton said that was important for her to know because from the construction's viewpoint, the trail would be available to us right when Mr. Johnson and his crew were too busy to do the work. She thought the benches could probably be installed in February and March.

Mr. Johnson thought it would be nice to take a huge set of plans and mark them up with where they wanted to put all that stuff. It would be easier to share that way.

Mr. Ooton added that as they started to draw those in, they would be able to see where they could and couldn't do things, and Mr. First suggested they also put in the garbage cans and doggie pot stations.

Mr. Ooton said it was really important to get back to the donors, and Ms. Badgley explained that the donors needed to see that it was happening, and as it happened, it would instigate more interest.

Ms. Stanton thanked them for sharing that perspective because she was seeing it from a whole different angle

Mr. Ooton said a donation was the kind of thing you put in the paper and talk about, and that generated the next phase of donations. People notice it and become interested. The Board had talked about this project a lot, but everyone in the community hadn't been thinking about it, so someone might see a donated item and realize they could donate too. One donation was the seed of the next donation; they would build on each other.

Ms. Stanton remembered that Jamie Songstad of Jamie's Transmission wanted to buy a picnic table, so the map should show picnic table locations too.

Mr. Poquette wondered if there was a way, online or at City Hall, to show the trail from start to end with the benches and things added in. It could be updated on a monthly or every other month basis so that anyone could see what the present status was and find out what the current locations of installed benches, possible benches, and possible other things were.

Mr. Johnson wasn't sure if the City's website could do that, and Mr. Harper agreed that it might be too cumbersome for the City's webpage, but maybe not for the Foundation.

Ms. Stanton said she would give it some thought.

Ms. Stanton said she believed the lady who lived across from Olympic 4x4 would be attending the next meeting to talk about the concrete block wall that faced the trail. The muralist organized murals in the past that were very successful and she wanted to do one on the concrete block wall. Permits were not required, as it was on private property, but she agreed the Parks Board should take a look at the drawings. The muralist had some water color sketches but didn't have time to bring them to tonight's meeting.

Ms. Badgley asked where it was, exactly, and Ms. Stanton said it was the two story former cannery building just north of Fifth Street where the towing company is. The west wall was very ugly and the muralist wanted to put a mural on there of Snohomish historical scenes.

Ms. Badgley said it sounded nice.

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b. Carnegie Seismic Final Plan

Ms. Stanton said the consultants had prepared the 30% construction documents, and the 60% documents should be done at the end of the month. There wasn't much for the Parks Board to look at or review. The roof tiles will be removed but put back, and the skylights replaced with skylights that look the same. It wasn't really a park project, but it was moving along.

c. Audubon Society Update

Ms. Stanton said Mr. Heydon had asked her to take the City's lead on the Pilchuck Refuge partnership with the Audubon Society starting next year. It was not a Council approved project right now, but making it a project would be the next step.

d. Boards and Commissions Appreciation Event – December 13, 2011

Ms. Stanton reminded the Board to RSVP for the December 13th Boards and Commissions Appreciation Event.

Mr. Kusler thanked Mr. Johnson for the bike route sign for cyclists going east on Second Street to direct them to First Street, and the sign for motorists going west on Second Street to watch out at the intersection with Avenue J, which was really tricky for cyclists.

The Bicycle Advisory Committee was working toward completing the application for the Bicycle Friendly Community award; the plan was to submit the application in February. They talked to the school people and hoped to get bicycle safety training into the PE and driver safety programs. They talked to the Boys & Girls Club about activities for kids by the trail and talked to the Fire Department. They also interviewed the police chief candidates and spoke with Hans Dunshee. Martin was planning safety training sessions and videos in his shop, and they would also be working on some videos for traffic safety for bicycles. They submitted a public records request for a copy of the City of Redmond's Bicycle Friendly Community application and they will do the same with Port Townsend. He also wanted to get a used kids bikes drive going, to refurbish them and pass them on to kids who couldn't afford them.

Mr. Kusler said the University of Cincinnati did a study and found that for the average home, homeowners were willing to pay a \$9,000 premium to be 1,000 feet closer to a trail.

Ms. Stanton asked if Mr. Kusler could send her that in an email, and Mr. Kusler said he planned to provide a copy to Debbie Emge with the suggestion that she share it with Council and the Economic Development Committee.

6. **ADJOURN**

The meeting adjourned at 8:26 p.m.

Approved this 25th day of January 2012

, Chair

DISCUSSION ITEM 5

Date: January 25, 2012
To: Parks and Recreation Board
From: Owen Dennison, Senior Planner
Subject: **Shoreline Master Program Update**

This agenda item is intended to provide an opportunity for the Parks Board to discuss any questions or concerns related to the ongoing effort to update the City's Shoreline Master Program (SMP).

RCW 90.58, the Shoreline Management Act of 1971, requires that the City have special policies and regulations for all land area within 200 feet of "waters of the state". Within the City's urban growth area, such waters include the Snohomish River, the Pilchuck River, and Blackmans Lake. Collectively, these policies and regulations constitute the City's SMP. Snohomish's current SMP, first adopted in 1976, was adapted from what was then the County's SMP. This document is significantly out of date with respect to the legislative and environmental changes that have occurred since that time and is not particularly user-friendly. The City is required to complete the current update by June 30, 2012.

SMP updates must be prepared in conformance with the 2003 Shoreline Master Plan Guidelines adopted as administrative rules by the Department of Ecology (DOE). To complete this work, the State Legislature appropriated \$125,000 in grant funds to the City of Snohomish. The City has used the funds for professional consulting services to produce the required documentation of existing conditions and preparation of a draft Cumulative Impacts Analysis, a draft Restoration Plan, and the current draft policies and regulations. Consultant services have been useful because of the myriad of regulations and technical requirements for an SMP update.

While the SMP update must conform to specific guidelines established by the DOE, the City has some discretion regarding which rules are applied where. A special Citizen Advisory Committee was formed in 2010 to guide the update process and SMP document. Steve Ooton is the Board's representative on the CAC. Based on input from the CAC and other stakeholders, public review drafts of the policies and regulations as well as other background documents are currently available on the City's website at <http://www.ci.snohomish.wa.us/ShorelineMasterProgramUpdate.htm>. For comparison, the adopted SMP is may also be obtained form the same webpage.

While Planning staff will be present at the Park Board meeting to provide an overview of the draft policies and regulations, board members are encouraged to review the draft materials on the City's website prior to the meeting to identify any areas of concern.

RECOMMENDATION: That the Parks Board DISCUSS the proposed policy and regulatory amendments and DIRECT staff on any areas of concern or recommended revisions.

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