



# CITY OF SNOHOMISH

Founded 1859, Incorporated 1890

116 UNION AVENUE · SNOHOMISH, WASHINGTON 98290 · TEL (360) 568-3115 FAX (360) 568-1375

## PETITION FOR VACATION OF PUBLIC RIGHT-OF-WAY

Date: \_\_\_\_\_

Project # \_\_\_\_\_

### PETITION SUBMITTED BY:

Name:	_____
Address:	_____
City/State/Zip:	_____
Phone:	_____
Cell Phone:	_____
Alternate Phone:	_____
E-mail:	_____

### DEPOSITS

<input type="checkbox"/>	Application	\$ 300.00
<b>TOTAL:</b>		\$
<b>Date of Receipt:</b>		
<b>Receipt #:</b>		

THE UNDERSIGNED owners of more than two-thirds of the property abutting the following described street hereby request the vacation of a portion of:

\_\_\_\_\_

### PETITION SIGNED BY:

_____ Signature <span style="float: right;">Date</span> Print Name:	Owner of the following described property:
_____ Signature <span style="float: right;">Date</span> Print Name:	Owner of the following described property:
_____ Signature <span style="float: right;">Date</span> Print Name:	Owner of the following described property:
_____ Signature <span style="float: right;">Date</span> Print Name:	Owner of the following described property:
_____ Signature <span style="float: right;">Date</span> Print Name:	Owner of the following described property:



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## STREET VACATION – SUBMITTAL CHECKLIST

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### ALL SUBMITTALS **MUST** BE COMPLETE

- Petition for Vacation of Public Right-of-Way Application Form  
Including signatures of owners adjacent to two-thirds of the property abutting the street or alley
- Land Use Application Form
- Vicinity Map, showing the following:
  - Location of the proposed street
  - Adjacent properties
- Survey and Legal description  
Produced by a professional Land Surveyor, licensed to work in Washington State.
- Letter addressed to the City Council, answering the following questions
  - Will the vacation provide a public benefit, and/or be for a public purpose?
  - Will the right-of-way vacation adversely affect the street pattern or circulation of the immediate area or the community as a whole?
  - Will the public need be adversely affected?
  - Is the right-of-way contemplated or needed for future public use?
  - Will any abutting property owner become landlocked, or will his access be substantially impaired?

**Complete applications must be submitted to the City Clerk**



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## LAND USE APPLICATION

<input type="checkbox"/> CONDITIONAL USE <input type="checkbox"/> DESIGN REVIEW <input type="checkbox"/> DEVELOPMENT PLAN <input type="checkbox"/> HOME OCCUPATION <input type="checkbox"/> LOT LINE ADJUSTMENT <input type="checkbox"/> PLAT <input type="checkbox"/> SHORT PLAT <input type="checkbox"/> FINAL PLAT <input type="checkbox"/> PLANNED RESIDENTIAL DEVELOPMENT <input type="checkbox"/> SEPA (ENVIRONMENTAL REVIEW) <input type="checkbox"/> SHORELINE SUBSTANTIAL DEVELOPMENT <input type="checkbox"/> STREET VACATION <input type="checkbox"/> VARIANCE <input type="checkbox"/> OTHER: _____  <b>PROJECT ADDRESS OR LOCATION:</b>  _____	<b>FOR OFFICE USE ONLY</b>							
	FILE #:							
	DATE:							
	REC'D BY:							
	FEE:							
	RECEIPT #:							
	<input type="checkbox"/> HE <input type="checkbox"/> STAFF <input type="checkbox"/> DRB <input type="checkbox"/> CC							
	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:10%;">Permit Type</td> <td style="width:10%;">1</td> <td style="width:10%;">2</td> <td style="width:10%;">3</td> <td style="width:10%;">4</td> <td style="width:10%;">5</td> <td style="width:10%;">6</td> </tr> </table>	Permit Type	1	2	3	4	5	6
Permit Type	1	2	3	4	5	6		
	STAMP IN DATE							
<b>Land Use Designation:</b>								
<b>Property Tax#(s):</b> (14 digits)								
<b>Property Owner:</b>	<b>Phone:</b>							
<b>Mailing Address:</b>	<b>E-mail:</b>							
<b>Applicant/Agent:</b>	<b>Phone:</b>							
<b>Mailing Address:</b>	<b>E-mail:</b>							
<b>Please Attach a Detailed Description of Your Request</b> Note: Property Legal Description Must be Attached								
<b>SIGNATURE OF OWNER(S):</b> The undersigned owner, and his/her/its heirs and assigns, in consideration of the processing of the application, agree to release, indemnify, defend and hold the City of Snohomish harmless from any and all damages, including reasonable attorney's fees, arising from any action or infraction based in whole or in part upon false, misleading, inaccurate or incomplete information furnished by the owner, his/her/its agents or employees. The undersigned owner grants his/her/its permission for public officials and the staff of the City of Snohomish to enter the subject property for the purpose of inspection and posting attendant to this application.  I/We, hereby attest that I am/we are the owner(s) in fee simple of the property involved in this application and that the foregoing statements and answers contained herein, and the information herewith submitted, are in all respects true and correct to the best of my/our knowledge and belief. I/We shall be solely responsible for verification of all property lines and setbacks. I/We also understand that signing and submitting this application authorizes City staff and agents to enter and inspect the site at any reasonable time for the purpose of reviewing this application.								
_____ Signature	_____ Printed Name							
_____ Date								
Subscribed and sworn to before me this _____ day of _____, 20 _____								
_____ Notary Name Printed								
_____ Signature of Notary								
Notary Public in and for the State of Washington, County of Snohomish. Appointment expires: _____								