



CITY OF SNOHOMISH

Founded 1859, Incorporated 1890

116 UNION AVENUE · SNOHOMISH, WASHINGTON 98290 · TEL (360) 568-3115 FAX (360) 568-1375

RIGHT-OF-WAY DISTURBANCE PERMIT APPLICATION

Date:	City Business Lic#:	Permit #:
Job Address:		

PROPERTY OWNER:

Name:		
Address:	City/St/Zip:	
Phone:	Cell Phone:	Email:

CONTRACTOR:

Firm Name:		Contact Name:	
Address:		City/St/Zip:	
Phone:	Cell / Fax:	Email:	
State License#:		Expiration Date:	

DESCRIPTION OF WORK: New Construction Repair Emergency Franchise Utility Operations

Identify where the Right-of-Way will be Restricted:

(i.e., south side of building from 1212 – 1202 First St.; Parking stalls 9-11 on First St. including sidewalk)

Description of Work: (reference plans, provide or give full details)

Start Date:	End Date*:	Work hours from**:	To:
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* Permit will expire 90 days from date of application (SMC 12.12.120).

** No work is to be done before 7am or after 10pm, OR on weekends, except by special approval by City Engineer, or in the case of Emergencies (SMC 8.16.010).

Pre-Construction Meeting Required: <input type="checkbox"/> Yes <input type="checkbox"/> No		Date:	Time:
Traffic Plan Required: <input type="checkbox"/> Yes <input type="checkbox"/> No		Site Inspection Required: <input type="checkbox"/> Yes <input type="checkbox"/> No (Call Engineering Tech 360-568-3115)	
Total permit fee:		Date paid:	Receipt #:
Billed:	Invoice #:	Date:	Bond Amt:
Received by:	COPIES	<input type="checkbox"/> Accounting <input type="checkbox"/> Bond file <input type="checkbox"/> Police Department	<input type="checkbox"/> Fire Department <input type="checkbox"/> Public Works
		<input type="checkbox"/> Address File <input type="checkbox"/> Engineering <input type="checkbox"/> ROW Book	
		<input type="checkbox"/> Applicant	

Approved by Engineering

Date:	By:
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Bond Release Approved

Date:	By:
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City Contact: Brooke Adams Tim Cross

See back side for further conditions and fee scheduling

As per Resolution 981 of the Snohomish Municipal Code adopted December 21, 1999



FEE SCHEDULE

Activity	Post Code	Fee	Total		
APPLICATION	LP-ROW	\$ 20.00	\$		
DRIVEWAY/ACCESS					
Residential	LP-ROW	\$ 10.00	\$		
Other	LP-ROW	\$ 25.00	\$		
OPEN CUT					
In Pavement	1 st 50 feet	LP-ROW	\$ 60.00	\$	
	\$0.50 added per foot (x _____)	=	\$	\$	
Out of Paved Area	1 st 50 feet	LP-ROW	\$ 60.00	\$	
	\$0.25 added per foot (x _____)	=	\$	\$	
MOLING / TUNNELING					
Exceptions may be considered for long projects.	1 st 20 feet	LP-ROW	\$ 15.00	\$	
	\$0.75 added per foot (x _____)	=	\$	\$	
FENCE PERMIT	Must sign Hold Harmless Agreement with City prior to install. In addition, Building Permit is required.		LP-ROW	\$ 10.00	\$
VERTICAL BORING		LP-ROW	\$ 15.00	\$	
RETAINING WALL	1 st 30 feet	LP-ROW	\$ 15.00	\$	
	\$0.50 added per foot (x _____)	=	\$	\$	
SIDEWALK	1 st 60 feet	LP-ROW	\$ 35.00	\$	
	\$0.50 added per foot (x _____)	=	\$	\$	
RESUBMITTAL (any type)		LP-ROW	\$ 15.00	\$	
MISC. OTHER		LP-ROW	\$	\$	
			TOTAL FEE	\$	

BONDS		
Bond Needed <input type="checkbox"/> Yes <input type="checkbox"/> No		
BOND REQUIREMENTS	TYPE OF BONDING	AMOUNT
Must be 10% of the Value of Work (minimum \$1,000.00). Applicant must submit itemized Estimate along with Cash Deposit or arranged Assignment of Funds with local Bank. Surety Company Bond must be SITE SPECIFIC ; general Company Bond may not be used. Unless otherwise approved by the City Engineer, all Bonds will be retained for a minimum of two years.	Cash Deposit:	\$
	Receipt #	
	Bank Name:	\$
	Bank Account #	
	Company Name	\$
	Bond#	
DATE BOND BEGINS:	DATE BOND EXPIRES:	

CONDITIONS AND REQUIREMENTS FOR RIGHT-OF-WAY CONSTRUCTION ACTIVITIES

- All paved road crossing shall be back filled with CDF per current City Standards.
- Calls for inspection must be made 24-hours in advance with inspector (no messaging).
- Call Underground Utility Locate Center 48-hours in advance of construction (1-800-424-5555).
- Permit must be kept available on site at all times.
- All work will be performed in accordance with current City Standards and this permit.
- In the event of any violations of the above conditions, Stop Work orders may be posted.
- **Additional conditions:** _____
- _____
- _____

I hereby attest and acknowledge that I have read the above conditions and requirements of this permit and have full understanding of the same.

Applicant Signature
Date