



# CITY OF SNOHOMISH

Founded 1859, Incorporated 1890

116 UNION AVENUE · SNOHOMISH, WASHINGTON 98290 · TEL (360) 568-3115 FAX (360) 568-1375

## CONDITIONAL USE APPLICATION

For more information, refer to Snohomish Municipal Code (SMC) 14.65.020

<b>Date:</b>		<b>Project #</b>	
<b>Project Address:</b>			
Land Use Designation:		Property Tax #(s):	

### APPLICANT/CONTACT

<b>Name:</b>	
<b>Address:</b>	
<b>City/State/Zip:</b>	
<b>Phone:</b>	
<b>Cell Phone:</b>	
<b>Alternate Phone:</b>	
<b>E-mail:</b>	

### OWNER (IF DIFFERENT FROM APPLICANT)

<b>Name:</b>	
<b>Address:</b>	
<b>City/State/Zip:</b>	
<b>Phone:</b>	
<b>Cell Phone:</b>	
<b>Alternate Phone:</b>	
<b>E-mail:</b>	

### DEPOSITS

<input type="checkbox"/>	SEPA Review (if applicable)	\$ 300.00	<b>Date of Receipt:</b>	<b>Receipt #:</b>
<input type="checkbox"/>	Critical Areas Review (if applicable)	\$1,200.00		
<input type="checkbox"/>	Public Hearing	\$2,000.00		
<b>TOTAL</b>		<b>\$</b>		

Please submit, on a separate sheet of paper, a letter describing the specific requested conditional use, and describing how the proposed use meets all of the criteria in the Snohomish Municipal Code (SMC) Title 14 Land Use Code.

Signature of Owner or Authorized Agent

Printed Name

Date

Permit Coordinator: \_\_\_\_\_ Date: \_\_\_\_\_



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## CONDITIONAL USE SUBMITTAL CHECKLIST

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### ALL SUBMITTALS **MUST** BE COMPLETE

- Conditional Use Permit Application
- Land Use Application Form
- Detailed **Description of Proposal**
- Letter** describing how the proposal meets all applicable criteria in Title 14 SMC.
- SEPA Checklist**
- Critical Areas Review** (if applicable. Refer to Critical Areas Regulations in SMC 14.265)
  - Letter from qualified professional stating no critical areas exist on the site
  - Critical areas report
- Five (5) copies of a **site plan** with the following requirements:
  - 22" x 34" in size, folded to 8½" x 11".
  - Drawn to 1" = 20' or 1"=40' scale.
  - Plan must include a North arrow and the date of preparation.
  - Show location of all structures (existing and proposed), property lines, streets and alleys.
  - Include all dimensions for lots, structures, and setbacks.
  - Show all critical areas and required buffers, if present.
- Landscape plans**, if applicable.
- Compact disc with a .pdf of each plan sheet
- Mailing labels all property owners within 300'** of the subject property (2 sets), & affidavit See Adjacent Property Owners List Handout.

**Note: Additional information may be required to process your application, depending upon the nature of the conditional use being requested.**