

Chapter 2.38

City Manager

Sections:

- 2.38.010 Office of City Manager
Established
- 2.38.020 Qualifications
- 2.38.030 Scope of Authority

2.38.010 Office of City Manager

Established. There is hereby created the office of City Manager, which office shall be filled by a majority vote of the City Council. The City Manager shall serve at the pleasure of the City Council and the terms of the City Manager's employment, including tenure, will be specified by a contract executed by the Mayor with the approval of a majority of the City Council. No provision of said contract may be contrary to the requirements of state law or City ordinance. The City Manager shall be subject to removal from office by a majority vote of the members of the City Council. The procedures for removal of the City Manager shall be as set forth in RCW 35.18.120 as said statutes now read or are hereinafter amended.

2.38.020 Qualifications. The City Manager shall be chosen by the Council solely on the basis of executive and administrative qualifications with special reference to the person's actual experience in, or knowledge of, the duties of office. No person elected to membership on the Council shall be eligible for appointment as City Manager until one year has elapsed following the expiration of the term for which the Councilmember was elected.

2.38.030 Scope of Authority. The City Manager shall be responsible for the general administration and supervision of City government. The City Manager will be responsible for the line management of all City departments, including accountability for their performance. The specific

authority and other responsibilities of the City Manager shall be set forth in RCW 35.18.060 as it now reads or is hereinafter amended, and in a written job description to be reviewed annually as a part of the performance review. On an annual basis, the City Council shall conduct a performance review of the City Manager and shall meet and discuss with the City Manager in executive session the results of the evaluation.